

Governing Board Meeting
Thursday, October 25th, 2018
Facilitators: Dr. Copeland/ Ms. Triplett
Time: 4:00-5:30
Note Taker: Kimmy Lee
Time Keeper: Dr. Copeland

In attendance:

Tracey Triplett, Christine Copeland, Ezinwa Nwankwo, Martha Jones, Kimmy Lee, Sachian Mahon, Patrick Donovan, Caitlin Nelson, Angel Nunez, Sean Greenhalgh, Morgan Hayward, Pilar Castro, Akua-Nia Francillon

Time	Minutes	Activity
4:00-4:10	10	Introduction
4:10-4:20	10	School Update Setting Meeting Dates for SY 18-19
4:20-4:25	5	Review of By-laws Ms Triplett
4:25-4:35	10	Role of the Governing Board Decision Making Process Ms. Perakis
4:35-4:40	5	Developing Working Committees
4:40-5:00	20	Closing and Next Steps

1st Governing Board Meeting
Thursday, 10/25/18 – 4:00PM – 5:00PM

In attendance:

Tracey Triplett, Christine Copeland, Ezinwa Nwankwo, Martha Jones, Kimmy Lee, Sachian Mahon, Patrick Donovan, Caitlin Nelson, Angel Nunez, Sean Greenhalgh, Morgan Hayward, Pilar Castro, Akua-Nia Francillon

Announcements:

Ms. Triplett – running late & Ms. Perakis – not attending – knee/ankle

Introduction:

Dr. Copeland, Ms. Triplett, Ms. Ezy, Ms. Jones, Ms. Kimmy, Ms. Sach, Mr. Donovan, Ms. Nelson, Mr. Nunez, Mr. Greenhalgh (Clara's Dad - Room 101), Ms. Hayward (Frances and Chandler's mom), Ms. Castro, Ms. Francillon

School Updates:

New members of the JFK community

0.5 ESL specialist – Ms. Toledano (part time)

Ms. Littlehale – 3rd grade SEI (Sheltered English Immersion) Teacher

Ms. Simmons – 4th grade Gen Ed Teacher

Ms. Bellamy - Covering secretary (temporary as of right now – position has been posted again – couldn't find a right fit for the school last time)

Ideal candidate is someone who speaks Spanish

City Year Team

6 first year AmeriCorps members this year

Smaller team than last year – due to a national recruitment challenge. Boston corps size was targeted to be 300 corps members currently 220.

Art Teacher from JP Kids Art for the Kindergarten classes.

Still have Playworks (Coach Jonah) this year – money to fund comes from the operating budget. Using chocolate sales to offset the costs as well.

Mr. Coburn – in the system as a sub but has a background with supporting behavior management.

Enrollment - ~380

School's full capacity – 425

Grade 2-3 LD classroom (3 students) only classroom in 2 & 3 that is under enrolled

Activities/Field Trips

Kindergarten – Apple picking

1st grade – Pumpkin Patch

5th grade – Plimoth Plantation

2nd grade – Post office

3rd grade - library

This year the JFK is in the UVA (University of Virginia) cohort (District restructured school grouping/cohorts)

Combines focus from education school with the business school. ~15 years' experience – has been proven to work

Last year – 1 instructional superintendent supporting 27 schools

This year – 1 instructional superintendent supporting 6 schools

Dr. Copeland applied for this and went through interview process

UVA cohort – provides more support for Dr. Copeland and the school

Ms. Landry (instructional super) visits the school once a week. Is able to see the supports that the JFK needs

Special Ed Coordinator (Ms. Considine) comes in bi-weekly

With this partnership – school has to change the ELA curriculum to EL

Still looking for options in grades 1 and 2

UVA cohort walk through (5 other principals) yesterday (10/24)

Positive reviews!!

Feedback was that they saw students engage in productive struggle

Math – saw students doing the heavy lifting, showing their strategies and thinking

1 principal wanted to film 2nd grade teacher!

Coaching support

Coach from central office – supposed to be at the JFK 1 day a week but has been here for about 3 days a week

Focus on math support

UVA looking for a literary coach

1 person comes in once a week to support/plan with Ms. Ezy/Mrs. Moody

Parent Council Update

1 meeting already to elect

Another meeting tomorrow (Friday, 10/26)

Game Night – 11/15

Applying for permits for a bake sale

Usually sells at Forest Hills

Potentially sell at JFK – voting place

Attendance

District and school are focusing on attendance this year

This year – if a student has more than 4 absences – a note will be sent home

More than 18 absences – places on a watch list (chronically absence

If there is a doctor's note – the absence is excused (primarily for Grades 1 -5, not kindergarten)

Arrival/Drop Off/Dismissal

Safer and better this year due to the tapper system

Teachers are not on duty until 8:20AM

During the cold months – the auditorium will be open for students

Last year – students were getting dropped off very early (earliest was 6:50AM) – they were in the foyer with no adult supervision

YMCA Morning Program – still have spots available. The Y will hire additional people if there is need

Dismissal – Dr. Copeland and office staff encourage parents to pick up students by 2:30PM at the latest.

Last year ~25 families in the office during dismissal

Dr. Copeland sent Krista info so she can put in the parent newsletter

Meeting Dates for this year:

Thursday, November 29th 2018

Thursday, December 20th, 2018

Thursday, January 17th, 2019

Thursday, February 28th, 2019

Thursday, March 21st, 2019

Thursday, April 25th 2019

Thursday, May 30th 2019

Thursday, June 13th 2019 (tentatively scheduled just in case there are snow days in March)

Governing Board Bylaws (Ms. Triplett)

Sent to new parent members

How we act as governing board

Will have to make new bylaws if the school is no longer innovation status

Talks about the mission, history, and commitment of board members (members must attend meeting regularly).

Able to set up sub committees

Guides for meetings – open meeting times, agenda and notes via google docs – available to the public

Decision making process (Ms. Perakis will talk about this in the next meeting)

Boards needs at least 3 teachers and 3 parents to vote

Committees

2 last year (Grant Writing/Website Development)

Ms. Jones – received a grant last year and was able to buy ipads for her classroom (from the law firm Brown Rudnick) & surveyed the teachers about what they would like funded with a grant

Ms. Nelson made a bit.ly for the school's website

Bit.ly/JFKschoolBPS

Email Central Office about putting the link on the BPS website

Ideally 2 committees this year as well (Grant Writing/Fundraising)

Fundraising – annual performance would be great – last year Peter and the Wolf – 3500

Ms. Darling – Rodriguez- candy sales

Ask staff in the building about ideas they have as well.

Next Steps:

Decide who will be on the committee and have work time to brainstorm

Grant Writing – look over the survey sent to teachers last year

Fundraising – brainstorm event ideas/date and time

Next meeting – Decision making process, developing norms (how we will work together as a group), and committee work time.